

CUMMINGS V. ZUILL SCHOLARSHIP

BACKGROUND

The scholarship was established in recognition of the pioneering contribution Mr. Cummings V. Zuill made to philanthropy and the development of the third sector in Bermuda. The scholarships are intended to promote leadership training and development of individuals recommended by *third sector* organizations. Third sector organizations are not-for-profit organizations in Bermuda which are comprised of registered Bermuda charities and faith-based charities (e.g., churches).

The Cummings V. Zuill Scholarship Trust was established in 2008 and is managed by a Protector Committee appointed by the Trustees.

GOAL

The goal of the scholarship is to nurture, sustain and grow the third sector by supporting educational and training opportunities, thus creating well-trained professionals who will provide high caliber leadership. The ultimate outcome of the Cummings V. Zuill Scholarship program is to increase the skill level of individuals in the third sector.

TYPE OF SUPPORT OFFERED

The scholarship financially supports personal and professional training as well as continuing education of persons in the third sector. The scholarship supports training and education including in-service training, conferences, seminars and workshops, overseas training, degree programs and academic credit leading to international certification of professionals.

CANDIDATE QUALIFICATIONS

In order to be considered for a Cummings V. Zuill Scholarship award, applicants must be either Bermudian, or be able to demonstrate the ability to work in Bermuda's third sector (e.g., a work permit for employment with a third sector organization). **Applicants must evidence commitment to the third sector and clearly describe the benefits available to the sector following completion of the course of study.**

Third sector organizations may apply on behalf of their staff or committed volunteers for assistance up to a maximum of \$1,000 per person. All requests in excess of \$1,000 must be submitted by the individual wishing to undertake the training.

APPLICANTS PURSUING A COLLEGE DEGREE OR CERTIFICATE

The Cummings V. Zuill Scholarship award is available to persons who are engaged in, or who intend to pursue a career in the third sector after completing an accredited program of study. To qualify the program must lead to:

- A Bachelor's, Master's or Doctorate degree from an accredited college or university
- A Certificate of successful completion from an accredited institution

Award recipients are expected to assume a professional position in the third sector in Bermuda after completion of the study program.

APPLICANTS PURSUING TRAINING OR SKILL DEVELOPMENT

The Scholarship award is also available for individuals who are pursuing leadership training or skill development which would benefit *both* the individual and the third sector organization. Individuals may apply with evidence of support from a third sector organization, or the third sector organization may apply for training up to a maximum of \$1,000 per staff member or volunteer.

POTENTIAL TRAINING AREAS

The following list presents the type of training which can be supported by the Cummings V. Zuill Scholarship awards. Other types of training will be considered if it supports the goals of a third sector organization.

- Leadership and Management
- Fiscal Management
- Social Entrepreneurship
- Marketing and Public Relations
- Business and Strategic Planning
- Computer and IT Management
- Diversity Management
- Organizational Health
- Social and Economic Impact
- Public Policy
- Collaboration
- Philanthropy

It is essential that the application for financial support is supported by at least one third sector organization. The third sector organization(s) supporting the individual's application for a scholarship must submit a letter outlining its reason for supporting the individual and explaining how the organization will benefit from the training.

All applicants and/or supporting third sector organizations are expected to make an investment towards the total training costs. The total cost may include ancillary costs such as flights, accommodation etc.

THE APPLICANT'S PERSONAL STATEMENT

Applicants are asked to submit a one page personal statement, which should convey as clearly as possible a commitment to the field, the experiences sought as a result of this commitment, goals within the field and why the chosen course of study at this time in their life. The statement is a chance to express personal convictions regarding issues within the field of third sector leadership.

COMPLETED APPLICATIONS

An application will be considered complete and ready to be considered by the Cummings V. Zuill Scholarship Committee when all of the following documentation has been received:

- A completed Cummings V. Zuill Scholarship Application Form
- A letter of recommendation by at least one third sector organization
- A resume including details and dates of qualifications achieved and all relevant third sector experience
- The Applicant's Personal Statement (one page maximum)
- A copy of documentation on the training or educational course which includes the name of the academic institution and the cost of tuition, together with a detailed budget and documentation supporting all costs included in your application.

APPLICANTS PURSUING A COLLEGE DEGREE OR CERTIFICATE

Applicants who are pursuing a college degree or certificate should **also** include the following:

- High school transcript, or academic transcripts of all undergraduate and graduate coursework, Graduate Record Examination scores (if applying for financial support to complete a degree);
- Documentation that the applicant has been accepted for admission.

THE APPLICATION PROCESS – SHORT FORM APPLICATIONS (MAXIMUM \$500)

Third Sector Organizations or staff and committed volunteers of such organizations are invited to apply for financial support for training up to a maximum of \$1,000 per individual by completing the short form application.

Where the applicant is requesting financial support for training (e.g., a workshop) it is expected that a minimum 20% investment be contributed towards the total costs. The total cost may include ancillary costs such as flights, accommodation etc.

COMPLETED APPLICATIONS

An application will be considered complete and ready to be considered by the Cummings V. Zuill Scholarship Committee when the following documentation is received:

- A completed Cummings V. Zuill Scholarship Short Form Application
- A copy of documentation on the training or educational course which includes the name of the academic institution or other organization hosting the course and the cost of tuition, together with documentation supporting all costs included in your application.

CUMMINGS V. ZUILL SCHOLARSHIP APPLICATION FORMS

Applications may be downloaded from C Zuill Scholarship [website](#)

THE SELECTION PROCESS

The Committee reviews individual applications quarterly and short form applications upon receipt. Successful candidates will be selected based on the applicant's academic excellence, technical skills, overall quality of the application and career plan as well as the anticipated benefits to the third sector and Bermudian community. Although the awards will consider merit in the first instance, the financial need of the applicant and/or the third sector organization supporting the application, may also be taken into consideration.

The Committee may choose, at its discretion, not to make awards in any quarter.

Applicants will be notified of the outcome of their application by mail or email and those short-listed may be invited to attend an interview.

QUARTERLY REVIEWS

Individual applicants should submit their applications by the following dates:

February 28th

May 31st

August 31st

November 30th

SUBMISSION OF APPLICATIONS

Application forms and all the required attached documentation may be scanned and sent by email to: CZuillScholarship@gmail.com

Mailed applications must be received by the quarterly deadline date in order to be considered.

Applications received after the deadline will be considered at the next quarterly meeting.

EVIDENCE OF SUCCESSFUL COURSE COMPLETION

If the award is intended to financially support a training course or degree programme which is subject to a passing grade, the Committee may, at its discretion, consider providing a portion of the award in advance with the balance being paid upon receipt of evidence showing a passing grade and/or successful completion of course.

Third sector organizations benefitting from training support are expected to provide evidence of completion and feedback on the benefits of the training to the organization.

REQUIREMENTS OF AWARD RECIPIENTS

The Committee managing the awards may, at its discretion, request that individuals who have received Cummings V. Zuill Scholarship awards offer workshops or training to share their skills in Bermuda with other service providers.

Award applicants are free to accept other awards, loans or funds from other sources so long as the total amount of financial support does not exceed the cost of training.